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| Committee General Purposes Committee | Date 14th June, 2006 | Classification Unrestricted | Report No. GP001/06/07 | Agenda Item No. |
| Report of: Interim Head of Democratic Renewal and Engagement Originating Officer(s): Tim Hogan | | Title: General Purposes Committee – Terms of Reference, Membership and Schedule of Dates Ward(s) affected: ALL | | |

1. SUMMARY

- 1.1 This report sets out for members' information details of the Committee's Terms of Reference, Membership and Schedule of Dates.

2. RECOMMENDATION

- 2.1 That the report be noted.

LOCAL GOVERNMENT ACT, 2000 (SECTION 97)
LIST OF "BACKGROUND PAPERS" USED IN THE PREPARATION OF THIS REPORT

Brief description of "background paper"

Name and telephone number of holder
and address where open to inspection

Tim Hogan
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LONDON BOROUGH OF TOWER HAMLETS

GENERAL PURPOSES COMMITTEE

**REPORT OF THE INTERIM HEAD OF
DEMOCRATIC RENEWAL AND ENGAGEMENT**

14TH JUNE, 2006

TERMS OF REFERENCE, MEMBERSHIP AND SCHEDULE OF DATES

3. BACKGROUND

3.1 This report sets out for members' information details of the Committee's Terms of Reference, the Schedule of Dates for future meetings together with details of the membership of the Committee.

4. TERMS OF REFERENCE

4.1 The Committee's Terms of Reference as set out in the Council's Constitution are detailed below:-

- (i) Elections: To exercise powers in relation to the holding of elections and the maintenance of the electoral register including:-
- the provision of assistance at European Parliamentary elections;
 - power to make submissions to the Local Government Commission in relation to the boundaries of the borough or ward boundaries;
 - the appointment of a proper officer for the purposes of giving various notices in relation to elections and referenda (e.g. in relation to the verification number for petitions for a referendum under LGA 2000).
- (ii) Appointments of officers or Members to external bodies.
- (iii) To recommend to Council the introduction, amendment or revocation of by-laws.
- (iv) Responsibility for the appointment and revocation of local authority governors.
- (v) To make changes to the membership and substitute membership of committees appointed by the Council and their subordinate bodies, consistent with the proportionality rules.
- (vi) Any other functions which under the Local Authorities (Functions and Responsibilities) (England) Regulations 2000, may not be the responsibility of the Cabinet and which are not delegated elsewhere under this Constitution.

- (vii) To make non-material changes to the Constitution upon the recommendation of the Monitoring Officer.

Quorum

3 Members of the Committee

5. MEMBERSHIP

5.1 Council at its Annual General Meeting held on Wednesday 24th May, 2006 appointed the following Councillors to membership of the Committee for the remainder of the current Municipal Year:-

- Councillor Marc Francis
- Councillor M. Shahab Ali
- Councillor Clair Hawkins
- Councillor Motin Uz-Zaman
- Councillor Fozol Miah (Deputy Councillor Waiseul Islam)
- Councillor Peter Golds (Deputy Councillor Philip Briscoe)
- Councillor Rajib Ahmed (Deputy Councillor Stephanie Eaton)

5.2 Councillor Francis was appointed Chair of the Committee by Council on 24th May, 2006.

5.3 The quorum of the Committee is three voting Members.

6. DATES OF MEETINGS

6.1 Cabinet and subsequently Council at its meeting held on Wednesday 1st March, 2006 considered a schedule of dates for principal meetings of the Council. Two further meetings of the General Purposes Committee have been scheduled in the current municipal year:-

- Wednesday 15th November, 2006
- Wednesday 14th December, 2006

It may be necessary to convene additional meetings of the Committee. Officers will keep the position under review.

7. COMMENTS OF THE CHIEF FINANCIAL OFFICER

7.1 There are no significant financial implications arising from the recommendations in this report.

8. CONCURRENCE OF THE ASSISTANT CHIEF EXECUTIVE (LEGAL)

8.1 There are no immediate legal implications arising from this report.

9. ANTI-POVERTY IMPLICATIONS

9.1 There are no immediate anti-poverty implications arising from this report.

10. EQUAL OPPORTUNITIES IMPLICATIONS

10.1 There are no immediate equal opportunity implications arising from this report.

11. SUSTAINABLE ACTION FOR A GREENER ENVIRONMENT

11.1 There are no immediate SAGE implications arising from this report.

12. RISK MANAGEMENT IMPLICATIONS

12.1 There are no immediate risk management implications arising from this report.

13. RECOMMENDATION

13.1 That the report be noted.